**KETENTUAN MAKALAH**

1. Makalah adalah karya tulis yang belum pernah dipublikasikan.
2. Makalah ditulis dalam bahasa Indonesia/ Inggris dengan abstrak dan kata kunci dalam bahasa Inggris.
3. Makalah ditulis maksimal 6 halaman spasi 1.15, font Times New Roman, dan margin 3 cm.
4. Jenis dokumen : MS Words (.doc/.docx/.rtf)
5. Ukuran kertas : A4

PAPER TITLE IN CAPITAL, FONT SIZE 14, SINGLE SPACE, BOLD, CENTER, NOT MORE THAN 20 WORDS

Paper Subtitle as needed

Name of Author 1\*) , Name of Author 2), Name of Author 3).

\* line 1-e-mail address of author 1@domain.com

line 2-name of institution/organization, acronyms acceptable

line 3-Country

Abstract

The abstract is at most 250 words. Times New Roman font size 10, single spaced, indented 1 cm from the left and right margins. The abstract should be written in English and should contain the objective of the study, methodology and main findings. *\*NOTE: Do Not Use Symbols, Special Characters, or Formulas in Paper Title or Abstract*.

Keywords – consist of 3-6 words or phrases (font size 10 Bold)

Introduction

[Type in the introduction part of your paper here. Review of relevant literature is included in this part. This part should be presented as much as 10-15% of the length of the paper.]

**Methodology**

[Type in the methodology of your study here. Methodology includes the design of the study, the subject of research, data collection procedures, instruments, data analysis techniques, and procedure of the research. This part should cover as much as 10-20% of the length of the paper.]

**Finding(s) and Discussion**

[Type in the findings of your study here. Present also the discussion in this part. This part should be presented as much as 35-60% of the length of the paper.]

**Conclusion(s)**

[Type in your conclusion(s) here. Conclusion contains a brief statement of the finding(s) and discussion. This part should cover as much as 10-15% of the length of the paper.]

***IMPORTANT NOTES***

1. Adding Figure

The figure is no more than 5 cm. It lies in the middle of the paper. Index images using font 10 pt Times New Roman.

Example of figure is as follow:

Figure 1. Above is an example of figure.

1. Adding Table

The table consists of three main horizontal line, with no vertical lines.

Example of table is as follow:

Table 1. Number of Students

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Year** | | | | | **Total** |
| **2012** | **2013** | **2014** | **2015** | **2016** |
| 40 | 50 | 60 | 70 | 80 | 300 |
| 60 | 70 | 80 | 90 | 100 | 400 |
| 70 | 80 | 90 | 100 | 110 | 450 |

1. *Adding Formula*

The formula is written using *Microsoft Word Equation*.

*F =*

1. *References*

Use APA (American Psychological Association) Citation style to write references.

Examples:

Book:

Murphy, R. (1985). *English Grammar in Use.* Cambridge: Cambridge University Press.

Newmark, Peter. (1988). *A Textbook of Translation*. London: Prentice Halls

Article in a Book:

Canale, M. (1983). From Communicative Competence to Communicative Language Pedagogy. In J. E. Alatis, *Georgetown University Round Table on Languages and Linguistics: Language, Communication and Social Meaning* (pp. 223-237). Waashington D.C.: Georgetown University Press.

Scientific Journal Article:

Alptekin, M. (1984). The question of culture: EFL teaching in non-English-speaking countries. *ELT journal*, *38*(1), 14-20.